

## Bonita Vista Middle Athletics Clearance Packet



**Clearance Begins:** Thursday December 1st, 2016

1. All incoming and returning student-athletes are **REQUIRED** to have an athletic physical and online consent completed as part of the clearance process. **Here** are the basic steps to follow when registering your athlete for the first time:
2. Start your registration process by going to your school clearance website.

**[bonitavistacrusaders.com](http://bonitavistacrusaders.com)**

3. **Create an account:** Now begin creating your account by clicking the “Create An Account” button. After filling in the required information the system will automatically log you in and you will be required to accept the terms of use.
4. **Add a new athlete:** The next step is to add an athlete. You can do so by clicking the “My Athletes” tab on the left-hand side of the page or by clicking “Add Athlete” underneath the “My Athletes” tab. This only needs to be done once during your athlete's entire career at a school. The information entered here will carry over from year to year. This information includes your athlete's contact information and medical information.
5. **The athlete's profile:** After you've created your athlete, you will be brought to their Profile page. This page is a summary of their info and involvement.
6. **Register for a sport:** Click “+ Register For A Sport” to begin registration, you will be asked to choose which sport your athlete is registering for.
7. **Your registration checklist:** This page shows the status of your athlete's registration. You will be asked to complete several steps to complete registration including agreeing to consent forms and other documents.

8. **Reminder:** Physical documents should be completed by parents & students and returned to the athletic department office. If you do not have a physical document, check with Becky O'Connor in the athletic department.
9. **NEXT STEPS ARE VERY IMPORTANT**
10. After completing your registration, you must **PRINT** your athlete profile, **SIGN**, and **RETURN** the form (with your physical) to the athletic department Below is an example of the steps to completing this process in your account.

### Step #1: Select 'Print Athlete Profile'

Registration Status: **Not Complete**

All requirements must be completed to be eligible for Football

#### Your Registration Checklist

1. Registration Started:	07/16/2016
2. Electronic Documents:	Complete
3. Guardian E-Signature:	Complete
4. Athlete E-Signature:	Complete
5. Additional Requirements/Physicals:	Incomplete

Print Ath

### Step #2: Next. Check all boxes and select Print

### Step #3: Remember to Sign-Date-Return to Mr. Quijas.

#### Parent E-Signature

Ryan Smith  
Successful signature at June 21, 2016, 10:58 am

#### Athlete E-Signature

Westan Smith  
Successful signature at June 21, 2016, 10:58 am

### Support Questions?

Athletic Director: [ivan.quijas@sweetwaterschools.org](mailto:ivan.quijas@sweetwaterschools.org)  
 Register My Athlete: [support@registermyathlete.com](mailto:support@registermyathlete.com)  
 Preps 365: [info@preps365.com](mailto:info@preps365.com)